

## Archive and Library Enquiry Form

---

Thank you for your interest in archives and library the Museum of Timekeeping.

Please complete all sections of this form and return to Museum of Timekeeping,  
Upton Hall, Main Street, Upton, Newark-on-Trent, Nottinghamshire, NG23 5TE  
or [rob@museumoftimekeeping.org.uk](mailto:rob@museumoftimekeeping.org.uk)

If you have any questions about completing this form, please contact the  
Museum on [rob@museumoftimekeeping.org.uk](mailto:rob@museumoftimekeeping.org.uk) or by calling on 01636 817 601

The archive and library of the Museum of Timekeeping operates a reference enquiry service and our librarian is happy to answer a wide range of queries. Enquires will be dealt with as soon as possible and will normally be processed within two-four weeks. Please note that the compilation of extensive research make take longer depending on the nature of the enquiry or research.

All data is separated and held in accordance with General Data Protection Regulations (GDPR).

Personal information			
Title		First Name(s)	
Surname(s)			
Address			
Town		County	
Postcode		Country	
Phone			
Email			

Reason for Enquiry		
Please tick to indicate the reason for your enquiry		
<input type="checkbox"/> General Query	<input type="checkbox"/> Research Query	<input type="checkbox"/> Publication Query

**Subject of Enquiry**

Please tick where needed to indicate the subject of your enquiry

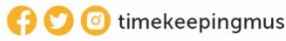
<input type="checkbox"/> Articles / Journals / Publications	<input type="checkbox"/> Archives / Archive Collections	<input type="checkbox"/> Books
<input type="checkbox"/> Pre-Mechanical Timepieces	<input type="checkbox"/> Mechanical Timepieces	<input type="checkbox"/> Clock and Watch Companies / Houses
<input type="checkbox"/> Clock and Watch Makers / Individuals	<input type="checkbox"/> Non-English Materials	<input type="checkbox"/> Other Subjects or Topics

Please provide us with relevant details of your enquiry (200 words limit) We do not require lots of background information but please include details such as date(s), place(s) and name(s) and titles of archive or book material(s). A clear question helps us to respond quickly and efficiently.

I hereby declare that the above information is true & correct to the best of my knowledge and belief	
Signature	Date



Upton Hall, Upton, Newark, Nottinghamshire, NG23 5TE, UK  
 T: 01636 817601 E: info@museumoftimekeeping.org.uk



Museum of Timekeeping is a Charity registered in England and Wales.  
 Charity registration number: 1176495